

Ms. Madelyn S. Hurt, Reporter-of-Minutes  
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March 18, 2013

Mr. Michael Einheuser  
Newly-formed Public Lighting Authority  
Detroit City-Council Chambers  
2 Woodward Avenue – Coleman A. Young Municipal Center  
13<sup>th</sup> Floor  
Detroit, Michigan 48226

Re: Reporter-of-Minutes - Employment

Dear Mr. Einheuser:

My name is Madelyn S. Hurt, and I'm very interested in becoming a reporter-of-minutes for the newly-formed 5- member Detroit Public Lighting Authority. My fees are as follows:

\$25.00 per hour  
\$ 2.00 per page – transcript fee

My Resume and references are attached for your review.

Respectfully,

Madelyn S. Hurt

DETROIT PUBLIC LIGHTING AUTHORITY MEETING  
DETROIT-CITY COUNCIL CHAMBERS PUBLIC

MEETING

STARTING TIME: 5:00 PM.

- I. WELCOME ☒
- II. APPROVAL OF AGENDA ☒
- III. APPROVAL OF MINUTES: March 27, 2013 ☒
- IV. PRESENTATION FROM STUDENTS OF FORD SCHOOL OF PUBLIC POLICY  
☒
- V. OLD BUSINESS
  - A. STATUS AND DEADLINE OF COMMUNICATIONS AND LEGAL ASSISTANCE ☒
  - B. STATUS AND DEADLINE OF DRAFT BY-LAWS ☒
  - C. EXECUTIVE DIRECTOR INTERVIEW PROCESS ☒
  - D. OFFICE SPACE CONSIDERATION ☒
- VI. NEW BUSINESS
  - A. STATUS AND DEADLINE OF RFQ FOR PROGRAM MANAGER ☒
  - B. BUDGET FOR THE AUTHORITY OPERATIONS AND BANK ACCOUNTS  
☒
  - C. CONTRACT WITH CITY REFERENCES IN ARTICLES OF INCORPORATION ☒
- VII. OTHER ITEMS FOR BOARD DISCUSSION

VIII. OPEN DISCUSSION ☒

IX. ADJOURNMENT ☒

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DETROIT PUBLIC LIGHTING AUTHORITY

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MEETING MINUTES OF WEDNESDAY, MARCH 13, 2013

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The newly formed (5-person) Detroit Public Lighting Authority held its Wednesday, March 13<sup>th</sup>, 2013 Public Meeting at the Coleman A. Young Municipal Center, located at 2 Woodward Avenue, on the 13<sup>th</sup> floor, within Detroit City-Council Chambers, beginning at the hour of 5:04pm.

Present:

Ms. Maureen Stapleton, Mr. Marvin Beatty,  
Chairperson Board Member

Mr. Beau Taylor,  
Mayor's Office

Mr. Michael Einheuser, Mr. Cedric Dargin,  
Board Member Board Member

Mr. John Davis,  
Board Member

Also present from the Gerald Ford School of Public Policy:

Mr. Matthew Filter Ms. Sara Stevens  
Ms. Jessica Olpere Mr. Nate Smith

Special Guest: Gary Brown, President Pro Tem  
Detroit City-Council

*Madelyn S. Hurt, Reporter of Minutes*

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I.

WELCOME

There being a quorum present, Chairperson Maureen Stapleton called the regular meeting of the newly-formed Public Lighting Authority to order on Wednesday, March 13<sup>th</sup>, 2013 at 5:04pm.

II. ROLL CALL

Roll Call was taken by Chairperson Stapleton. All Board Members acknowledged their presence, and so indicated on the record.

III. APPROVAL OF MINUTES: February 27, 2013

Chairperson Stapleton brought forth a motion to approve the minutes of February 27<sup>th</sup> with the removal of Item 3.

CHAIRPERSON STAPLETON: All in favor?

All Board Members indicated: Aye.

After thanking the Board Members for their vote, Chairperson Stapleton placed the reason for the removal of Item 3 on the record. That reason being:

1. Not all committee members had a chance to review Item 3.

At the next regularly scheduled meeting of the Public Lighting Authority, it is anticipated that all three (first) meeting minutes will be approved. The Board will be provided a copy of those minutes, along with substantial notice, with any and all corrections appropriately stated.

IV. PRESENTATION FROM STUDENTS OF THE GERALD FORD SCHOOL ON  
PUBLIC POLICY

Chairperson Stapleton stated that the Board had previously

viewed a portion of the students presentation, followed by her request that each student come forward.

(Four students from the Gerald Ford School on Public Policy came forward, seated themselves, followed by a request from Chairperson Stapleton that each student state their name for the record.)

MR. FILTER: Matthew Filter.

MS. OLPERE: Jessica Olpere.

MS. STEVENS: Sara Stevens.

MR. SMITH: Nate Smith.

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Mr. Filter, speaking on behalf of the entire group of four students, thanked the Board for inviting them to appear today in order to speak and present their presentation.

The Chair, on behalf of the entire newly formed five-member Board, extended a warm and hearty welcome to all four students. Mr. Filter being the first of the four students to present and speak on his part of the presentation, was asked to speak to the Charge given to all four students.

MR. FILTER: Our charge was to work with the Mayor's Office of the City of Detroit to produce a suggestive framework for the Public Lighting Authority to consider towards the enhancement of its project. The process was started in mid-January, 2013.

Clarification of document: Pages 1 through 3.

Green Slide: Outlined what the current situation is in the City of Detroit, along with what has taken place within the last several months.

The following slide contained the estimated condition of the Public Lighting Authority's budget. This was something that these four students worked on with the City of Detroit.

The following slide: Contained the Annual Expenditures. A cursory breakdown.

Mr. Filter indicated to the Board Members that this has been an independent study done by the University of Michigan in partnership with the City of Detroit.

When Mr. Filter was asked who he worked with in the City of Detroit, he replied:

That he saw individuals in the Mayor's Office, several professors at the University of Michigan, and has had conversation with other people who are really involved on the behalf of the City of Detroit. He further emphasized that it's been a very well-rounded process.

When asked about the data used in their work, Mr. Smith stated:

That they also had data supplied by the Public Lighting Department (PLD) in addition to a number of other data in assessing the current situation.

Ms. Stevens added: That "we were really targeted on having a guiding framework to be used in going forward; and we've been working with the data provided by PLD, in concert with the City of Detroit's data, justifying the fact that it was an extremely complicated time period in what we were working with, but we've done our best to engage all the parts we were working with."

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Mr. Filter returned to the microphone, stating that this happened to be just ballpark figures of what the Board might expect to see from April of this year until August of this year, totaling in the amount of 1.24. million dollars.

-At this point Mr. Filter turned the presentation over Ms. Sara Stevens-

Ms. Stevens started by emphasizing the fact that they tried to come up with some sort of method that would really enhance Public Lighting Authority's (PLA) work toward an expedited, efficient and effective plan to "turn the lights on in the City of Detroit," and to make sure that their team members have reliable assets, i.e., to buy groceries, to go to work, to drop their kids off at school.

At this point Ms. Stevens spoke on the 1<sup>st</sup> page, which outlined the Introduction. She further stated that they had been working on this particular project since mid-January; and that they've looked at all current available data and met with as many people as they could, looked to see where the schools

and churches are, where people are playing, where there is opportunities for new areas to arise. She went on further to indicate the following three recommendations and/or conclusions:

First:

That the framework should be developed based on a block-by-block analysis.

Second:

As we look at the City, a lot of things, so far, have not been done in a coordinated fashion. She stated that what they've been thinking about is how they could possibly work with the City to find commonalities, common concerns and develop a "region-type" approach and still have the flexibility for adaptation.

Third:

The framework that they want to emphasize is that they're coming up with regions, and the first of that is to pre-group a lot of the inspirational factors, and think about them more specifically. And in using these conclusions they've developed a regional analysis and/or a regional framework.

Ms. Stevens stated: That while there are three types of regions, there is not going to be any proposed order of implementation; that such should be entrusted to the City and PLA, because they are the experts, in whatever approach is taken. In closing she stated that they did their best to consider all of the factors they could, and the result has been the three types of conclusions.

-The presentation was turned over to Mr. Smith to cover the purple

section of the presentation.-

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Mr. Smith spoke more about the "on-the-ground" practical aspects. He stated that when they started this project they encountered a giant city with a lot of lights and a lot of lights out, and a way was needed to tackle that, a way to break it down.

He further stated that Ms. Stevens had just explained the group's logic behind their initial planned attack, and the "region" types she described to the Board fall into very basic categories, but to keep in mind: That within each of those regions types, what we allow for and what our larger deliverable to you is: A

way to take from a macro-level to a city-wide level picture, and then drill down into the individual area and say: "Oh, well, they might've missed the light here, they might've missed the light there, and we want to put natural light here." And what we're trying to provide you with is the framework for how to pick this macro-level, a broad region level, and also at the block-by-block level.

In clarification of the preceding statement, Mr. Smith informed the Board that, in short, what they're trying to provide them with is a set of tools in order to think about it as well. "Rather than tell you what to do before, we're trying to provide you with the tools."

Mr. Smith referred to the first slide, after the Introduction, stating: " Citywide Overview." He explained that it outlined both the priority and major thoroughfares overlaid with the "region-types" of which Ms. Stevens had previously expressed; and that this is, very much, a big picture view of what our initial first couple steps were in breaking down the City of Detroit into manual chunks.

Chairperson Stapleton brought forth the question: The 2012 Detroit Lighting Plan, was that a City proposal, the Mayor's proposal or City-Council proposal? What was that document?

Ms. Stevens stated that to her understanding, it was initially affected or brought on by the necessity of Lights. So the 2012 Detroit Lighting Plan was, again, sort of -- the Mayor put various variations of this plan throughout 2012, and I do believe the Mayor's Office was involved with us.

-Detroit City-Council President (Pro Tem) Gary Brown began his departure from the meeting.-

CHAIRPERSON STAPLETON: Before we go on, I wanted to recognize Detroit City-Council Pro Tem President Gary Brown. And thank you for coming in. I appreciate you.

his  
-Detroit City-Council President (Pro Tem) completed  
departure-

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Ms. Stevens reiterated her answer, saying “So the City of Detroit’s Plan, I do believe the Mayor’s Office was involved in that as well. But we were getting all of the data that was available to the City at the time concerning this project.”

Mr. Taylor clarified the forgoing statement by Ms. Stevens as follows:

Mr. Taylor interjected that it was never anything like “Take this document here,” but more than likely, “Here’s the data or here’s the information. . .”

Ms. Stevens agreed.

The Chair thanked Mr. Taylor for his comment

Presentation continued by Mr. Smith

Mr. Smith continued his presentation, stating that the map in front of each Board Member lays out the regions seen in purple, blue and green, which represent their approach to neighborhood lighting. He added that the big regions seen were just meant to allow the Board to think about thinking on a macro- level. He emphasized further, that in any actual final footprint, that they should really be thinking about or on a block-by-block basis.

At this point, Mr. Smith reiterated his earlier statement, that they are trying to provide the tools for the Board to think about such things, at both the broad level and on a block-by-block level.

Speaking on the thoroughfares in the City of Detroit, Mr. Smith stated that you could see on the thoroughfares as well, it’s a way for the Board to think about the major roads in the City of Detroit’ and that they’ve put it into sort of a “rough” two-tiered system. They’ve looked at a lot of traffic data, accident data from other sources and tried to take into account the safety factors, with respect to fire routes, and so forth. Mr. Smith included in his presentation that the map itself isn’t necessarily meant to tell you anything except as to the initial steps of the four students.

The following page consisted of the same identical map, however, just with the listing of thoroughfares. The Board was informed that a breakdown was available for them as to how many streetlights there are currently on all of the indicated roads, including what grid they’re on, the City’s or DTE’s, along with rough cost estimates as to what it would cost to reconstruct or upgrade the grids.

Mr. Smith further stated that the main driver is: That many of these lights are on what's called a "series circuit breaker", and the shorthand version of what that means is: If one of

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them goes out, the whole block goes out. It's a very antiquated way to buy lights, and what they would say to that is: It's important to consider the cost of upgrading these lights when you're talking about "turning off, " and it's more cost effective. Mr. Smith emphasized that they do not necessarily assume, but what they do is provide estimates, or if you were going to upgrade the systems, then here's what our best guess is.

Mr. Smith stated that what they did, -- or the big part of what their analysis consisted of -- was put together two different streets, one of which was done by a survey several years ago of all the streetlights in the city, and another which was provided by DTE. These surveys had never been combined, so no one really knew which lights belonged to who, or which lights were on which type of grid. He reiterated again, that it was a big driver of costs; however, they would be happy to speak to this Body further on using that type of data and provide them with the necessary software needed. Mr. Smith added to his last statement: That the analysis was done by analyzing both PLD and DTE data. In closing, he stated that his group could provide the Board with information on County lights, priority thoroughfares, and rough estimates of what it would cost.

In finalizing his closing, Mr. Smith reiterated that this was and is only meant to be used as a tool in lighting the City on a macro-level, and is not meant to suggest a priority. Order of priority would be left up to the Board.

Ms. Stevens commented that the City of Detroit is a very huge city and it's amazing. It's a very universal way, in terms of the way it's being used today, people are coming to live here; and to not break it down, in some way, shape or form, it would wind up being an immense project.

Speaking on the final section, the yellow section, Ms. Stevens talked about the use of Smartphone applications, smart lights, and she stated that they can do everything from digital street signs to cameras.

She also spoke about the bar codes used in the City of Boston, which seem to be pretty useful and effective. Every streetlight has a bar code, and when the

system notices that a light is out, the information is scanned and instantly it's shown that a work light is out.

Mr. Smith stated that this would conclude their presentation, and that they would gladly stick around in case there were questions from the Board.

Chairperson Stapleton expressed her delight in having all four students in attendance at today's meeting, and to have presented such a wonderful presentation was even more delightful; to which all Board members agreed.

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-Whereupon Mr. Filter, Ms. Olpere, Ms. Stevens and Mr. Smith excused themselves from the table and returned to public seating.-

-Off the record Discussion between Board Members-

## V. OLD BUSINESS

### A. Status and Deadlines of Communications and Legal Assistance

#### Communications

- Notification was sent out to a number of individuals and also to each Board Member. Chairperson Stapleton stated that she had received a number of calls from individuals interested in giving this Board their thoughts for consideration. And they know there's a cost involved.
- By Friday the Board should have a substantial number of people to look at so that decisions can be made.

Chairperson Stapleton: Two of the vendors contacted me today, and I know that I did not consent .

- Contact lists to be given to Chairperson Stapleton. Emailing said list is accepted.
- Deadline date: March 22<sup>nd</sup>.

Chairperson Stapleton stated that she would like to have another Board Member present with her to review the documentation with her, in terms of the process, that we can identify, and thereafter each board member will be given same. She also stated that the most important thing to remember is the faster these people are brought onboard, the better off the Board will be.

- Reiteration of Deadline date: March 22<sup>nd</sup>.
- If the Board would like to have the candidates appear in public, the Special Meeting will be extended on Wednesday.

#### Legal Assistance

- Same timeline for Legal.  
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#### B. Status and Deadline of Draft By-Laws.

- A motion was brought forth to table this matter, followed by Chairperson Stapleton calling for support.
- Full support acknowledged.
- Motion passed.

#### C. Executive Director Interview Process

- To date, three applications and/or resumes have been received for consideration.
- Position to remain open until a candidate is found.

CHAIRPERSON STAPLETON: Are you going to interview the candidates, and if so, are you going to send us your recommendation? And we can also do it at a closed session.

MR. TAYLOR: I think everyone should be involved.

City-Council Staffer requested by Chairperson Stapleton to come forward and speak on the matter.

STAFFER: You could, in theory, have smaller than a quorum/members, and is that something you'd want to do in a group or do you want to deliberate as a group?

CHAIRPERSON STAPLETON: First of all, I will ask the Board how that works and we will proceed accordingly.

Board Member Beatty indicated that as he viewed the three resumes, two of them would not be potential candidates, so they would only have one.

STAFFER: If I may?

CHAIRPERSON STAPLETON: Go ahead.

STAFFER: With respect to embarrassing questions, or "probing" questions, I'll say, you could submit a questionnaire, also, to the respective candidate, to gather some of that information prior to the interview.

BOARD MEMBER BEATTY: At the end of the day, it's going to be out, plus the reporter's minutes would have to reflect the questions and the answers. So, you know, it's

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six in one and half-dozen on the other. So at the end of the day it's a public roll.

CHAIRPERSON STAPLETON: For those that are interested, they can go to the website and find it posted. So, we're looking at a minimum of two weeks, and if we can get additional candidates, we can move on from there.

#### D. Office Space Consideration

CHAIRPERSON STAPLETON: I mentioned to a couple of board members individually that there had been a discussion with the City of Detroit's General Services Division for the purpose of identifying space within City Hall and/or other suites, leased or owned properties, to see if we could find some – for lack of a better word – cheap or inexpensive space.

I initially asked: Is there some place where we could be long term?

Because the City is in such flux in terms of the ending of free space and moving people around, we don't know what's going to happen in terms of the city employees and their numbers in the next few months. So really, there's just a great deal of flux.

And so they said they had a short term solution, 8 to 9 months. I prefer -- because of where we all are -- to be in the downtown area, but I had some concerns about the Authority being in the City County Building. Only a protection. but I'm wondering whether --now that we've looked at the proposals from the General Services Division. And I have been adamantly informed that this is a dollar per square foot. When I saw it, I went: Why would we pay -- the Authority being an entity, a dollar a square foot for a space on the 7<sup>th</sup> Floor of the Cadillac Tower? That would allow us somewhere to go, it would allow an Executive Director being found, to be able to work in an office, it would allow a private manager, if we get to the point we get those people onboard, --it would take us a while -- but we could get an RFP process started up; and it would allow us to move forward by getting phone numbers, and all the kinds of things that are necessary for us to function.

So I'll accept for a discussion, a motion, or whatever you think is appropriate. Or should we go forward and look for outside space that could be internal?

BOARD MEMBER BEATTY: A dollar a square foot is hard to beat, and downtown. Oh, 91 cents. Excuse me. 91 cents. It would be very, very, difficult. We want to be downtown.

CHAIRPERSON STAPLETON: I will email Brad, Dick or Lori, I will get some times, and we'll see if they can spot us into those times. And hopefully we can do that by the 30<sup>th</sup>.

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CHAIRPERSON STAPLETON: We also need to consider assuring that the list is accurate and amounts put in them. And by next Wednesday we should do that.

-Discussion Off record-

VI. New Business

A. Status and deadline of RFQ for Program Manager.

CHAIRPERSON STAPLETON asked Mr. Taylor to guide the Board Members through the document entitled "Scope of Services."

Chairperson Stapleton interjected the following statement prior to receiving an answer to her above question:

Until we have an attorney onboard – you're bonded, but you're not bonded to provide legal services, and I'm wondering whether we can do more than just that. I would certainly give some thought to it. Because at the end of the day, we need an attorney to help us with formatted processes, things that are necessary. And Mr. Taylor, while he's done a gentleman's job of putting the information together, is not in a position to provide legal services.

Mr. Einheuser stated that he did not know anything in regards to Mr. Taylor's legal field background; however, he did vote for him. He further stated that the project manager makes significant decisions, and that this should be done carefully with deliberations. He expressed his concern by stating: Let's give this time to percolate, for a lot of reasons.

Chairperson Stapleton concurred.

Mr. Einheuser further stated, that he would very much like Mr. Taylor to continue because he is someone who's experienced.

Chairperson Stapleton queried Board Member Davis by asking if he would be able to guide the Board through matters like these, or give the Board his thoughts about LED, and what he may see as opportunities, or things the Board may want to change, or even making sure that the Board itself is performing as it should in these kinds of matters. Board Member Davis indicated that yes, he could.

Full Board Concurrence.

B. Budget for the Authority Operations and Bank Accounts

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CHAIRPERSON STAPLETON: We have all seen some version of one of the pages in this presentation that speaks to the seed money and budget for

the Authority. And inasmuch as this will operate with cash or food, utility user fees, we need to do a couple things:

I think I told the Board last week I had an opportunity to speak with Mr. Martin. I then had an opportunity to speak with the Manager of General Services yesterday as well. He indicated –and others who might be involved with City operations in the next few days – all of whom have assured me that they understand the obligation to pay and they are cognizant of it being understood.

So. I would like to see if Board Member Davis would be willing to get in touch with Mr. Martin, or members appropriate, to figure out:

1. The appropriate budget, and I think there's a little bit more that's required,  
and see how we begin that banking process.

Can you talk for a moment about that?

BOARD MEMBER DAVIS: Well, the Budget. Just for Operations?

CHAIRPERSON STAPLETON: Operations, and what we looked at initially was not a part of these students proposal,-- was about 2 million dollars to get started. That 2 million dollars included an initial big project that we would need. One of the conversions. We can take this step-by-step, if you want, Mike, and you can give us just the Operating Budget for the Authority on staffing, equipment, supplies, phones, all of those kinds of things. We certainly can do it step-by-step if we got those first.

My thought though was: When you're talking about seed money from a city, that, quite frankly, we don't know who's going to be controlling the purse string in the next few days, we need to get enough money up front to begin to operate for the next several months as we move forward with the creation of a budget.

MR. TAYLOR: It would probably be in the best interest of the Authority to – you really can't find how much bond money we're going to try and issue to get that ball rolling because any money you get from the City, you would have to either pay the bond money off that you used for the start-up nomination process. So the ability to do that quickly is a start.

CHAIRPERSON STAPLETON: It wasn't intended – the budget that we looked at in terms of 2-million, and the start-up costs, was not intended to be this one here.



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-Brief pause in proceedings-

CHAIRPERSON STAPLETON: So we're back to where we originally started, which is we're putting together a 1.2 -- 2 million dollar, whatever we deem an appropriate budget. You get us through this first period of time, allow us to move forward and pay bills, all the bills that we are accruing.

MR. DAVIS: Nine months.

CHAIRPERSON STAPLETON: Inasmuch as some semblance of that two-fifty, plus some semblance of that, that would be the document we would look forward to in providing Council with in two days. And if so, can we quickly move to figure out : If it's over that 2 million that we originally discussed, how much it really should be

MR. EINHEUSER: I'm not sure we need to say all of that.

CHAIRPERSON: By law or by statute, a budget needs to be submitted to Council. Now the details of that budget, I do not know.

-Discussion off record-

CHAIRPERSON STAPLETON: So out of the annual costs, I think the first step is to determine:

1. How much is it – we would want to use for this operation.
2. Include some resources that will go through to a large process.

And I'm talking about the immediate need to set up a bank account, to transfer money to this bank account, no matter what that seed money is, -- if all of you decide -- and getting it ready and processing it, quite frankly, and begin to pay those bills as they come in.

Mr. Martin has been given the document, and what Mr. Martin, Chief Financial Officer for the City says: I see this, I hear you, we're going to work to get you something. It's not "something" that we need, it's what we need, and that's an additional conversation that we need to take place quickly, before someone else is -- and put in some "x's"

Mr. Davis is going to figure out what we need from the bank

I will supply a copy of a signed bill

C. Contract with City References in Articles of Incorporation

CHAIRPERSON STAPLETON: There is a reference in the Articles of Incorporation

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that speaks to “a contract with the city of Detroit.” And I believe that that reference, according to Mayor Bing, is Article 13, Section 1:

After your contract is entered into with the City relating to bond, pursuant to the Utility Users Act, the Trustee, after setting aside funds, are required by the Trust Administrator, to pay the Authority \$12,500, less the amount set aside.

CHAIRPERSON STAPLETON: So there is some sort of contractual obligation that we have to negotiate with the City of Detroit. When I read this over the weekend, when I went back up, because I didn't have a copy -- both John and I were together -- I felt like I was reading it, but this was later down the line, but I don't know enough about the law—I know about this law, but I don't know about that law, to see if that's something we need to be concerned about.

-Off the record discussion-

CHAIRPERSON: The City has agreed to lend us money based on the need to get started.

BOARD MEMBER DAVIS: That's the tricky part. Are they saying that you can't have any money until you get your bonds?

-Whereupon Mr. Davis and Mr. Taylor  
Conversed off record regarding the  
Authority's need for start-up funding-

MR. TAYLOR: If we're able to draw down on the basic, then that would negate the question of borrowing money from the City for startup costs.

BOARD MEMBER DAVIS.: Good idea.

BOARD MEMBER BEATTY: Excellent idea.

CHAIRPERSON STAPLETON: Okay. So hopefully you can make that happen within the next couple days. So the people that will sit in the meeting with Mr. Martin is Mr. Einheuser and Board Member Davis.

-Concurrence by Board Member Davis and Mr.  
Einheuser-

CHAIRPERSON ATAPLETON: So hopefully that will happen within the next couple days.

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## VII Other Items for Board Discussion

Laughter, followed by conversations off record

### A. Submission of Plans

The following tasks will be performed by the following Board Members:

1. Board Member Beatty has agreed to write a Transmittal Letter moving the process forward.
2. Board Member Davis will work with Mr. Taylor to successfully have this matter brought forth in the Budget.
3. Board Member Davis will make sure that everything needed for the initial costs, etc., be included.
4. Chairperson Stapleton will be present for the signing of any and all documents.
5. As a courtesy, Detroit City-Council will be sent copies.

## VIII Open Discussion-None

## IX Adjournment

There being no further agenda items to discuss, Board Member Davis brought forth a motion to adjourn today's meeting.

Motion supported by Board Member Beatty.

Chairperson Stapleton: All in favor?

Board Member Beatty: Aye.

Board Member Davis: Aye.

Board Member Einheuser: Aye.  
Board Member Dargin: Aye.

-Meeting adjourned @7:15 pm.-

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Madelyn S. Hurt,  
Reporter of Minutes  
Telephone No.: (248)225-2746  
Email Address: Madelynii@att.net

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# I N V O I C E

TO: DETROIT PUBLIC LIGHTING AUTHORITY  
ATTENTION: MS. MAURENN STAPLETON/MICHAEL EINHEUSER

DELIVERED VIA EMAIL ON MARCH 18, 2013

Emailed To: MOESTAPE@YAHOO.COM

Services Rendered:

Time Billed: 5:04 pm – 7:15 pm – 2 hours @ 25.00 per hour. . . . .  
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\$65.00

Note: I promised transcript delivery on 3/15. Transcript delivered on 3/18.

Reason: My computer caught a virus  
And it took a while to fix.

Terribly sorry.

